

## **BC SECTION – OFFICIAL CITT MEETING**

April 17th, 2012 at 7:00 PM

### **PRESENT FROM SECTION BOARD:**

Don Parman

Ed Harris

Ace Martens, recording secretary

Brian Cloutier

(Notes reflect the finished meeting decisions. I left out the process.)

### **Item 1 – BC SECTION MEMBER SURVEY**

- As a recap, Brian Cloutier has created a survey for BC Section Members to better understand the needs and possibilities of future workshops and events.
- The Questionnaire was looked at question by question, edited for spelling.
  - Question 1: Student was added as a possible answer
  - Question 2: Question shortened to “Preferred Location of Event?”
  - Question 6: Spelling correction on “Wardrobe”
  - Question 7: Questioned changed to “Level of Involvement?”
  - Question 7: Spelling on “Minor” and “II” Changed to “Assistance”
  - Question 8: Spelling correction on “Demonstration”
  - Question 9: Question changed to “Frequency of Events?”
  - Question 10: Wording changed from “How do you... “ to “How would you...”

**ACTION: Brian will make corrections and test the questionnaire amongst Section Board members.**

- Pending successful test, questionnaire will be sent out immediately to BC Section Members

### **Item 2 – FALL WORKSHOP EVENT**

- Don has confirmed use of the Massey Theatre for event.
- Includes free venue, possible volunteer FOH staff, and use of the box office for ticket sales and registration at a small cost.
- Ed Harris has been “voluntold” that he will be assisting with the event
- Don has confirmed Geoff McEvoy as an instructor for the workshop.
- Don has put forward the idea to get the event involved with the “Peak Performance Project” or “Seeds” with the idea that the workshop would supply a venue for performance and experience for the participants in the contest, while they would provide the talent needed for our event.

**ACTION: Ace will speak with contact at Neilson Entertainment to discuss the possibilities of this.**

**ACTION: Don will pursue this Idea with Peak Radio Station**

- There was a discussion that Organizational memberships would be valid to receive the member rates for workshop participants at a limit of two people per organization; 4 per corporate
- Sponsors of gear for the event have to be CITT Members
- Name of event will be Tech-Nique. Thank you Roger
- We should begin to publicize even ASAP
- If event does not go will, break off deadline will be Sept 1<sup>st</sup>.

**ACTION: Don will put Ace in touch with Jen Hill who works on posters and get a poster for the event made.**

**ACTION: Ace will combine all decided information on event and put the documents on the BC Section shared folder.**

**ACTION: Once flyer is created, we will create a Facebook event through the CITT section, send out to all members, and send to Mo for distribution.**

**ACTION: Brian will begin discussion with corporate member suppliers on sourcing gear for the workshop**

**ACTION: Brian will confirm involvement of Shawn Hines as an instructor**

### **Item 3 – NATION BOARD RELATIONS**

- Don will be joining the National Board, we will need to find a new BC Section Rep. Matt Frankish has expressed interest in this position
- Lapsed membership lists have been sent out, we will divide the list amongst us and start calling

**ACTION: Colin will present financial reports to National**

- It is coming time to apply for funding from the National Board for our section. We need to get started on this soon. We will find out what is needed and start right away.

**ACTION: Ace will contact Mo and get all of the information required.**

Meeting adjourned 8:35PM